

Attendance

For the Month of July..... 2023.....

Sl. No.	Name	Designated Post	Non-Teaching Staff													Signature of	
			1	2	3	4	5	6	7	8	9	10	11	12	13		
1.	Mr. Hemant Katiyar (Librarian)	Arr. Sig.	g	g	g	g	g	g	g	g	g	g	g	g	g	g	g
2.	Mr. Pournad Sharma (Asst. Librarian)	Arr. Sig.	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L
3.	Mr. Shiv Mohan Goyal (Library Attendant)	Arr. Sig.	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L
4.	Mr. Lalit Khazad (Office staff)	Arr. Sig.	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L
5.	Mr. Yusef kumar (Office staff)	Arr. Sig.	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L
6.	Mr. Anant Kumar (Office staff)	Arr. Sig.	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L
7.	Mr. Manoj Samuel (Office staff)	Arr. Sig.	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M
8.	Mr. Rakesh (Attendant)	Arr. Sig.	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L
9.	Mr. Sawant Singh (Museum keeper)	Arr. Sig.	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
10.	Mr. Sagar Naji (Laboratory tech.)	Arr. Sig.	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
11.	Mr. Hare Ram Pandit (Lifter)	Arr. Sig.	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP
12.	Mr. Kanwar Pal (Lab. Asst.)	Arr. Sig.	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K
13.	Mr. Babinder Kumar (Attendant)	Arr. Sig.	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B
14.	Mr. Mohd. Amin (Laboratory tech.)	Arr. Sig.	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
15.	Mr. Rajiv Kumar Samuel (Museum keeper)	Arr. Sig.	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R
16.	Mr. Sushil Kumar (Lab. Asst.)	Arr. Sig.	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
17.	Mr. Anvish Kumar (Attendant)	Arr. Sig.	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
18.	Mr. Akhilesh Palwar (Laboratory Tech.)	Arr. Sig.	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
19.	Mr. Jagmohan Naji (Museum keeper)	Arr. Sig.	J	J	J	J	J	J	J	J	J	J	J	J	J	J	J
20.	Mr. Rohan (Museum keeper)	Arr. Sig.	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R
21.	Mr. Raj Singh (Laboratory Tech.)	Arr. Sig.	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R
22.	Mr. Vipin Kumar (Lab. Tech.)	Arr. Sig.	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V

Checked By :

Sl. No.	Name	Designated Post	Non-Teaching Staff																												Signature of					
			15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31																	
1.	Mr. Hemant Katiyar (Librarian)	Arr. Sig.	g	g	g	g	g	g	g	g	g	g	g	g	g	g	g	g	g	g	g	g	g	g	g	g	g	g	g	g	g	g	g	g		
2.	Mr. Pournad Sharma (Asst. Librarian)	Arr. Sig.	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L		
3.	Mr. Shiv Mohan Goyal (Library Attendant)	Arr. Sig.	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L		
4.	Mr. Lalit Khazad (Office staff)	Arr. Sig.	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L		
5.	Mr. Yusef kumar (Office staff)	Arr. Sig.	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L		
6.	Mr. Anant Kumar (Office staff)	Arr. Sig.	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L		
7.	Mr. Manoj Samuel (Office staff)	Arr. Sig.	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	
8.	Mr. Rakesh (Attendant)	Arr. Sig.	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	L	
9.	Mr. Sawant Singh (Museum keeper)	Arr. Sig.	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	
10.	Mr. Sagar Naji (Laboratory tech.)	Arr. Sig.	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	
11.	Mr. Hare Ram Pandit (Lifter)	Arr. Sig.	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	
12.	Mr. Kanwar Pal (Lab. Asst.)	Arr. Sig.	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	
13.	Mr. Babinder Kumar (Attendant)	Arr. Sig.	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B
14.	Mr. Mohd. Amin (Laboratory tech.)	Arr. Sig.	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
15.	Mr. Rajiv Kumar Samuel (Museum keeper)	Arr. Sig.	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R
16.	Mr. Sushil Kumar (Lab. Asst.)	Arr. Sig.	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
17.	Mr. Anvish Kumar (Attendant)	Arr. Sig.	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
18.	Mr. Akhilesh Palwar (Laboratory Tech.)	Arr. Sig.	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
19.	Mr. Jagmohan Naji (Museum keeper)	Arr. Sig.	J	J	J	J	J	J	J	J	J	J	J	J	J	J	J	J	J	J	J	J	J	J	J	J	J	J	J	J	J	J	J	J	J	J
20.	Mr. Rohan (Museum keeper)	Arr. Sig.	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R
21.	Mr. Raj Singh (Laboratory Tech.)	Arr. Sig.	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R
22.	Mr. Vipin Kumar (Lab. Tech.)	Arr. Sig.	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V

Signature of Officer

Attendance

For the Month of Feb 2023

Sl. No.	Name	Designation Post	Non-Teaching Staff														
			1	2	3	4	5	6	7	8	9	10	11	12	13		
23.	Mr. Ashok Kumar (Lab Asst.)	Arr. Sig.	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
24.	Mr. Kaswan Kumar (Attendant)	Arr. Sig.	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K
25.	Mr. Gajender Saini (Museum keeper)	Arr. Sig.	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G
26.	Mr. Amit Kumar (Attendant)	Arr. Sig.	L	S	A	A	A	A	A	S	A	A	A	A	A	A	A
27.	Mr. Anoop Singh Rand (Attendant)	Arr. Sig.	U	A	A	A	A	A	A	U	A	A	A	A	A	A	A
28.	Mr. Amit Singh (Attendant)	Arr. Sig.	A	N	A	A	A	A	A	N	A	A	A	A	A	A	A
29.	Ms. Tulsi Adhikari (Attendant)	Arr. Sig.	Tulsi	D	Tulsi	Tulsi	Tulsi	Tulsi	Tulsi	D	Tulsi	Tulsi	L	Tulsi	Tulsi	Tulsi	Tulsi
30.	Mr. Kuldeep (Gardener)	Arr. Sig.	Kuldeep	A	Kuldeep	Kuldeep	Kuldeep	Kuldeep	Kuldeep	A	Kuldeep	Kuldeep	Kuldeep	Kuldeep	Kuldeep	Kuldeep	Kuldeep
31.	Mr. Kanwar Pal (Multipurpose worker)	Arr. Sig.	Kanwar Pal	A	Kanwar Pal	Kanwar Pal	Kanwar Pal	Kanwar Pal	Kanwar Pal	A	Kanwar Pal	Kanwar Pal	Kanwar Pal	Kanwar Pal	Kanwar Pal	Kanwar Pal	Kanwar Pal
32.	Mr. Ganesh Singh (Multipurpose worker)	Arr. Sig.	Ganesh	A	Ganesh	Ganesh	Ganesh	Ganesh	Ganesh	A	Ganesh	Ganesh	Ganesh	Ganesh	Ganesh	Ganesh	Ganesh
33.	Mr. Gaurav Mittal (Lab Tech)	Arr. Sig.															
34.	Mr. Suraj Harwal (Lab Tech)	Arr. Sig.															

Staff with Time of Arrival Non-Teaching Staff																Total No. of Working Days	Total No. of Days Present	Casual leave for current month	C.L. left last month	C.L. Since commencement	Remarks		
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30							31	
A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	16	16					
K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	16	16					
G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	16	16					
S	A	A	A	A	A	A	A	S	A	A	A	A	A	A	A	S	A	16	16				
U	A	A	A	A	A	A	A	U	L	A	A	A	A	A	A	U	A	16	16				
N	A	A	A	A	A	A	A	N	A	A	A	A	A	A	A	N	A	16	16				
D	Tulsi	Tulsi	Tulsi	Tulsi	Tulsi	Tulsi	Tulsi	D	Tulsi	Tulsi	Tulsi	Tulsi	Tulsi	Tulsi	Tulsi	D	Tulsi	16	16				
A	Kuldeep	Kuldeep	Kuldeep	Kuldeep	Kuldeep	Kuldeep	Kuldeep	A	Kuldeep	Kuldeep	Kuldeep	Kuldeep	Kuldeep	Kuldeep	Kuldeep	A	Kuldeep	16	16				
Kanwar Pal	Kanwar Pal	Kanwar Pal	Kanwar Pal	Kanwar Pal	Kanwar Pal	Kanwar Pal	Kanwar Pal	Kanwar Pal	Kanwar Pal	Kanwar Pal	Kanwar Pal	Kanwar Pal	Kanwar Pal	Kanwar Pal	Kanwar Pal	Kanwar Pal	Kanwar Pal	16	16				
Ganesh	Ganesh	Ganesh	Ganesh	Ganesh	Ganesh	Ganesh	Ganesh	Ganesh	Ganesh	Ganesh	Ganesh	Ganesh	Ganesh	Ganesh	Ganesh	Ganesh	Ganesh	16	16				
																		16	16				
																		16	16				

Checked By:

Signature of Officer